

NCNCA Board Meeting Minutes 1/28/2019

Meeting attendees: Erik Camacho (President), Rikke Jeppesen (Treasurer), Amy Moor, Elaine Ebner, Robert Leibold, Simon Tuttle, Amy Cameron, Keith DeFiebre (Vice President). Guest: Shawn Mehaffey

Absent: Marissa Axell (Secretary)

Meeting at San Ramon Sports Basement

Meeting Started at 7:01 pm.

Public Comment: Shawn Mehaffey (as motor ref) with concerns about Fort Ord races, citing one in May of 2017: Riders were told they had use of entire roadway, and there were occasions where oncoming pedestrians and cyclists were potential hazards. Narrow turns with overhanging vegetation created concern, potential liability/unacceptable risk for organizer and NCNCA?

Mitigations: signage, providing cones at crucial corners to keep racers to right, warnings to riders, cut back vegetation in places. DeFiebre (the organizer) says that riders are told there may be other traffic, FORA has now cut way back on edge vegetation, marshals are at all intersections to warn other users. One of the safest courses in the district.

President (Camacho): Early Birds off to a great start and there are many new racers ready to jump right in and get into this sport. The course may be more difficult to get next year due to Facebook moving into the entire center of the race loop in Fremont. Tesla building was there and open this year and quite cooperative.

Treasurer (Jeppesen): NCNCA Financials are in process; transition from past Treasurer has been difficult. December will be up soon at <http://ncnca.org/financials/>. Wells Fargo account and Quickbooks - no activity from former Treasurer Rosefield since December 1.

--Contractors 2019: Should have detailed job descriptions, and perhaps detailed work plans by each contractor for future people in those positions.

--Vendors: Storage Unit price for Equipment in Sonora has increased to \$194/month including insurance. **Approval** by BOD (8-0) to pay the higher fees (\$175 previously).

--Signers on NCNCA Wells Fargo bank account are: Jeppeson, Camacho, and Bookkeeper Ursula Preiss Woudsma.

--NCNCA is operating at a deficit, and we need to increase income or decrease expenses.

--Bookkeeping: expense forms need to be used to be reimbursed. General documentation by program leads is needed. Plan to reorganize the Chart of Accounts in Quickbooks and budget.

--Insurance: General liability and D&O are paid and active

--Taxes 2019: inventory of equipment and jerseys is needed. Need to find a CPA for taxes...\$2500 is in budget (or less?)

--Federal tax status. NCNCA is a 501C-4 organization; better if we were a 501C-3 (can accept donations that donators can claim on taxes). We should have a donations tab on the website; how should we ask for donations? For specific programs, items? Our financials section should say what our status is.

Committees:

Officials (Leibold): Marc Franklin and Tom Simonson held annual Officials' Meeting and Rules update. Well attended. Plans in the works for New Officials' Cat C Seminar soon.

Scheduling (DeFlebre, Camacho, Moor): Feb 10 race Fort Ord) not happening. Lodi is back on. Other races discussed

Safety (Axell): Ken Kimari is putting together a first aid/CPR class totkae place in San Ramon.

Women (Moor): Happy Hour coming up on Thursday; it's a social kick-off, several locations in the district. Meet and Greet took place at the final Early Bird with 3 coaches and 10+ attendees. A new Women's social media person is needed, now that Sara Stearns has stepped down. Looking for sponsors for a podcast (\$500?). Women's series poster is out.

Juniors (Ebner): Cal Aggie Crit is the first of the Junior Series, which will be 7 races.

Competition (DeFiebre, Camacho): --contract has been signed with Pactimo for 2019 Jerseys; we need counts and sizes. No arm warmers or musettes, but now includes Junior and Women's series winners.

--Championship race policy has been sent out, to be reviewed in February. Only NCNCA member clubs can bid for Championships. Also, NCNCA equipment is only available for member clubs.

--300 medals are needed for Championship events.

--Premier Series is being put together (DeFiebre). Facebook person for series events is needed. DeFiebre is doing it temporarily.

Membership (Erik Salander): 59 clubs thus far

Banquet (Moor, Defiebre) –need to tone down the number of trophies.

Old Business:

--Constitution Updates/Bylaws (tabled)

--Axell would like to discuss re-launching a marketing team committee (tabled)

New Business:

--Cyclocross Committee – Joe Strandell (tabled)

--2019 USAC Local Association Agreement **Approved 8-0**

--2019 BikeReg Sponsorship (tabled)

--Championship Jersey contract: NCNCA agrees to list Pactimo as official custom clothing supplier on all media (websites, Facebook, Twitter, etc)

Closed Session: NCNCA Board went into closed session, no public attending

Adjourned: 9:01 pm

Next Meeting February 25 7pm. Planned as phone meeting, contact Erik Camacho for access. Meetings the rest of the year will be the 3rd Monday as usual (January and February have 3rd Monday holidays, so meetings were moved one week later)

--substitute Secretary, Robert Leibold