



NCNCA Board of Directors Meeting Minutes 02/25/2019

Meeting attendees by phone in: President Erik Camacho, VP Keith DeFiebre, Treasurer Rikke Jeppesen, Secretary Marissa Axell, Amy Moor, Robert Leibold, Simon Tuttle, Elaine Ebner, Amy Cameron

Public: Jonathan McKaskey (VSRT) discussed the cancellation of the Wente Road Race, announced in the past week. There was a huge turnover from VSRT and decided it was in the best interest of everyone to postpone this years event and bring it back in 2020 with a better race and incorporate some changes.

VSRT wants to continue to support NCNCA and their own core mission of encouraging cycling and racing by hosting an event to grow the NCNCA community. Jonathan wants to invite all women's teams to have a tent at the Cinderella Classic to help women who might be ready to try racing find a place to learn more about racing by increasing the effort to engage the faster finishers. VSRT wants to put together a fully supported ride/clinic/event on April 28th (the former wente date) for women, inviting them to learn about road racing, exposing them to NCNCA women's riders/clubs and hopefully growing the women in the sport.

Jonathan will work with Amy Moor to facilitate communication with women's teams to come to both Cinderella on March 28th and the as yet unnamed event on April 28th.

Keith: can we put this on the schedule since it is an NCNCA club and they're working in sync with our own mission. The general agreement was yes, put it on the schedule once we know the event details.



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President (Camacho):

Have had some issues with racers racing without a license - Possibly showing a ride license, not the same as a racing license. When approached, most riders upgraded their memberships. Some have been contacted and don't care that they don't have a "race" license. Erik is reaching out to USAC to ask them to help us by providing picture proof of what each license looks like. We can provide picture evidence for promoters, so they can have something to point to at registration if they encounter this "ride" license.

Working with USAC and Chuck Hodges to provide more and more transparency for what the board does, and how the NCNCA budgets and spends its money, . Erik created and finalized a list of all that NCNCA board raises money for and spends money on, this was posted on the NCNCA website and on FaceBook group/page to alert members. A brief list is below:

Race development; mentors for races; podcast; website / blog; Training and CPR for officials and mentors; Annual official trainings; Championship stipends (master and juniors); Infrastructure like equipment and storage of equipment; Subscriptions needed to run the business (like QuickBooks), survey monkey, etc; Insurance; supplement official license; new official interns; Mileage; safety and mentors; contractors; End of Year awards.

Treasurer (Jeppesen):

NCNCA Financial reports - <http://ncnca.org/financials/>

- Bookkeeper suggested improvements to financial reporting (may need some help/input on this)

NCNCA taxes due 5/15/2019. Our CPA for 2018 was with HR Block, trying to communicate with past preparer and will coordinate to file with same CPA.

- Contractor payment schedules will shift, they were being paid ahead of the work they did, they now will be paid at the end of the month. 1st End of Month



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payment will be April 2019.

We are in the midst of updating all inventory, Robert will have the number to Rikke by 3/5/19.

Chart of Account -- Ursula suggests reorganizing the chart to better align with what non-profits Chart of Account should be...This will be better organized for the bookkeeper and treasurer, but with minimal impact to anyone else.

Currently, we are a 501c.4, should we file the paperwork to become a 501c.3? Rikke discussed with Todd Mitchell. With substantial reading and investigating, we need to decide if we even qualify. If we think we do qualify, we can apply to the IRS and have to be approved. It could happen this year if we want it to change, but first priority is taxes. Rikke would like help from one or two board members to interpret the document from Todd, and to decide how to proceed so we can make an informed recommendation to the board.

Erik mentioned sponsors who are writing checks to riders, would that qualify as a donation if we were a 501c3? Rikke looking for the answers.

Expenses? Get the expense sheet to Rikke asap.

Committee Updates:

Officials (Leibold): From Marc Franklin - a new officials training on March 9th! Get signed up!

Scheduling: (Moor, Defiebre, Camacho)

The Wente Classic Road Race cancellation went out to NCNCA last week. Hoping to host it again in 2020.



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Safety (Axell): no report

Women (Moor): Women's series is up and posted!

Juniors (Ebner): Dana Williams and Achieve PTC is a sponsor again in 2019. Elaine met with Dana and worked with NICA and Mikes Bikes to talk about juniors and racing in general! Elaine is going to a NICA event, needs junior racing brochures made. Simon and Amy Cameron Mitchell will help Elaine with her brochure needs offline.

Competition (Defiebre, Camacho):

300 sets of medals ordered. Erik tried to ask USAC to change the medal to read "district" instead of "state" champion, but no luck. Erik also spoke with Matt Martinez at Hellyer, confirmed they will purchase their own medals.

Premier Series Schedule discussion:

Keith supplied following list, including both Madera Stage Race and Bariani Road Race, but both happen within 2 weeks of this meeting so we eliminated them from the Premier Series.

Santa Cruz Classic Criterium

Chico Stage Race

Turlock Road Race

Lodi Cyclefest Criterium

Copperopolis Road Race

Golden State Criterium

Golden State Circuit Race

Pescadero Road Race

Brisbane Criterium

Davis 4th of July Criterium

Lakeport Criterium

San Rafael Criterium



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Dunnigan Hill Road Race
Suisun Criterium
Winters Road Race
SF Giro Criterium
Oakland Grand Prix Criterium

Championships--

Elite Road Race - Berkeley Hills Road Race --May 11
Master and junior criterium May 25th
Juniors Road Race - CCCX June 9th
Time Trial - Loyalton June 22
Elite Criterium (M/W and U23) - Watsonville Criterium--July 6
Masters Road Race - CCCX July 14th

All Championship races were confirmed and passed by the board, with Robert abstaining from the vote where his races were concerned, and Keith abstained from the vote where his races were concerned.

Policies and Procedures (Leibold):

Membership (Salander):

62 Clubs registered, nearly the same as last season. The USAC and Local Association policies were posted to NCNCA website. Non NCNCA clubs putting on races will receive lower priority for renting our equipment, plus they will pay a rental fee for equipment use.

Banquet (DeFiebre, Moor):



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Old Business:

CycloCross committee to start with Joe Strandell.

Closed session discussion.

New Business:

Secretary new responsibilities (Rikke, Marissa)

NCNCA suggested paperwork, Rikke suggested that we move forward with creating NCNCA Local Association contract with race directors, so everyone understands and abides by racing and payment expectations.

Rikke suggested we continue to create and revise contracts with our contractors, so everyone understands and abides by newly created contractor job description and payment expectations with a goal to implement this by 5/1/19.

Rikke will need substantial help from the secretary and rest of the board to draft these documents.

Adjourned 9:20pm

Next Meeting: 3/18, 7pm @ Sports Basement San Ramon-- 1041 Market Place
San Ramon, CA, 94583