

NCNCA Board Meeting Minutes 11/16/2020

Meeting attendees: Cameron, Leibold, Camacho, DeFiebre, Franklin, Jeppesen, Hardaway, guest: Andrea Tyson

Not attending: Mary Maroon

Official Start: 7:08 Meeting held via Zoom call.

Public Session: Keith says thanks for Amy putting up all the BAR results, etc.

President (Cameron):

Formally add Andrea Tyson as 9th board member (Defiebre, Cameron) Unanimously approved
Goals for 2021: Foster the NCNCA membership with transparency and clear communication.
Good that people are reading the minutes. Transparency is important (Jeppesen)

Treasurer (Jeppesen):

NCNCA Financial reports - <http://ncnca.org/financials/> on ncnc website under Resources, Documents. Under current expenses, we can survive on savings for 29 more months without racing. New budget can reduce that. Working on bookkeeper assistance. With no racing, the only income we have is club memberships.

NCNCA proposed budget 2021. Can we approve the budget as if racing were happening, with prorating based on when racing starts? Line by line explanations.

Contractors (Programs): Equipment Mgr. only gets 100% when there is racing; 50% otherwise (figured each month). Mentors paid per race, Mentor coordinator stays at 100%.

Officials budget: officials meeting, USAC officials clinic, New officials support. License reimbursement.

Banquet: Budget similar to that of 2019

Programs: Development, Women's, Juniors

Contractors (Services): Webmaster: May do it for less. Bookkeeper: Get by with volunteers? But keep current bookkeeper through 1099 filings in January and to prepare files for CPA. Need two different people looking over the books to let Rikke sleep at night. Currently have professional bookkeeper (who sends perfect financial reports). CPA (tax preparation) went up, but is still cheap. Currently we are a 501c4, but we would like to be a 501c3, and that should be promoted to clubs, cycling community and potential sponsors.

Supporting Services are those that we need racing or not (quick books, website, survey monkey, calendar, tax filing fee, storage unit, etc) Leibold to check on cheaper storage or longer term savings.

Budget: (Leibold, Hardaway) Approved Unanimously

Committees

Officials (Franklin, Hardaway): 5 officials attended a USAC Track Secretary Class on Zoom, learning about the position and practices necessary to fill it efficiently at large races. (seeding,

workflow, preparation) There is an officials' meeting Thursday, Nov 19 and all officials are encouraged to attend. Also a small group met on Zoom to discuss the budget for next year and issues included license reimbursement, training and awards, plus a proposed check in to make sure all the official related equipment would be in great working order for next year. Notes were forwarded to the rest of the officials committee. How to get new officials? (watching for people interested at races). Of special interest for budget, interning new officials.

Scheduling (Camacho, DeFiebre): No current changes on 2021 schedule, except that Early Birds in Fremont may not be happening in 2021; Where does Sea Otter fit in? Moved to May (20-23?) (back up date in October) maybe just races, no festival.

Safety (Leibold, Cameron): Safe Sport program - all BOD members need to be certified every two years. Renewing is about 15 minutes; re-taking it is two hours; required by USAC

Women (Jeppesen): Talked with Sebastian Bariani - he is ready to continue sponsorship when we start up again. Rikke is keeping program in holding pattern until racing starts up again. If anyone knows anyone who wants to be in Women's Committee should contact Rikke. (Andrea to check with DEI people for interested parties.

Juniors (Maroon): no report

Competition (DeFiebre, Camacho, Franklin): Waiting for season to start

Policies and Procedures (Leibold, Hardaway): no report

Marketing/Comms (Cameron):

Transition from Yahoo to Google Groups: Set up Google form, opt in to new group, clean up list. Form to spreadsheet, upload to new group. Message via Yahoo group, FB, NCNCA homepage. G-suite \$6/month. Shouldn't just transfer people from closing Yahoo group to new Google group. Set up a form and blast it out to everyone that we have contacts form to encourage them to join Google group. Need to find out how to do this; sending a link to the form to join GG? Need to do ASAP

DEI (Tyson): Thanks for letting me join the BOD, hope to provide good info from DEI. Have been regular meetings (started with 23 people, now smaller core group). 1) want to get a survey of NCNCA riders re: what their experience has been and what to do to increase diversity and inclusion (how to get approval if needed and published and out to the riders. 2) collate and put together suggestions for how the NCNCA can improve in these areas; 3) Provide a way for new people and existing riders to be able to ask questions and air grievances. Hope is to grow sport and community supporting the sport. Core group will need to be part of Safe Sport like the BOD. Discussions: Economic barriers, Outreach (UST Diversity program; USAC is starting to do things as well). Reach out to R. Bahati and others who are doing good things already in the state.

Membership (Camacho, Jeppesen) When should we start asking for club memberships? Not quite yet, but should be ready to go when racing starts. Erik to get the BikeReg membership portal open.

Banquet (Franklin, DeFiebre) Opening conversation on end of year awards banquet for 2021. Will depend on 2021 season. (Could be virtual, or IRL, make a fundraiser? or keep as in 2019)

Old Business

New Business

Need to update form with new officers with the CA Secretary of State (Rikke will do before end of 2020)

SI-100 Form

Need to update bank account access, and QuickBooks to new president

Closed Session

Adjourned: 8:53 pm

Next Meeting: 7pm Monday December 21, Zoom

Meeting Notes Approval (Please date below for approval)	Date
Marc Franklin--added to officials and banquet	Approve 11/25
Mary Maroon	11/25
Keith DeFiebre	Approve
Erik Camacho	11/25
Amy Cameron	11/25/20
Robert Leibold	Approve 11/25/20
Rikke Jeppesen	11/25
Mike Hardaway	Approve 11/25/20
Andrea Tyson	12/2/20