

## Constitution of the NCNCA

### **Article I Name**

The organization defined by this constitution shall be known as the Northern California/Nevada Cycling Assoc. Inc., hereinafter called the Association.

### **Article II Purpose**

It shall be the express purpose of the Association to encourage the sport of competitive cycling by every feasible means deemed advisable by the membership.

### **Article III Membership**

**Section 1** The Association shall accept as member any cycling club or organization in the Northern California/Nevada region demonstrating an interest in the sport of competitive cycling and a willingness to contribute both to the sport and to the activities of the Association.

Membership in the Association requires the obligation of paying dues and provides the right to participate in all activities of the Association. Cycling clubs and organizations outside of the Northern California/Nevada region can join the Association, subject to the approval of the president, without voting privileges or access to the Association equipment.

**Section 2** In addition to club members the Association shall accept as members individuals. Individual membership will be in two forms, annual and daily. Individual members shall not have any voting rights.

### **Article IV Dues**

**Section 1** Membership dues shall be established by the NCNCA board.

**Section 2** Dues become payable upon joining the Association and subsequently on the 1st day of January of each following year that membership is continued. Payment of dues is a prerequisite to membership and the privilege of voting in the Association.

**Section 3** Any established member club that fails to pay annual dues by the 31st of January shall be considered dropped from the membership roles until payment of dues is made.

### **Article V Representation**

Member clubs may be represented at meetings of the Association by two representatives. Each member club shall have one vote. Each officer of the Association shall have one vote.

### **Article VI Officers**

#### **Section 1 Number of officers**

There shall be a minimum of four regular officers: a President, Vice Presidents, a Secretary, and a Treasurer. These officers shall form the Executive Board. At least three officers must be present at any one time in order to carry out the functions of the Executive Board. The Association may elect, and may empower the President or other officer to appoint, such other

officers as the business of the corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board may from time to time determine.

### **Section 2 Responsibilities of Officers**

- **President** : Overall responsibility for the welfare of the Association rests with the President. He/She shall chair regular business meetings, appoint necessary committees, coordinate the activities of the committees, see that the activities of the Association are carried out in the proper manner, and shall be an ex-officio member of all committees, but without voting rights. He/She shall also act as publisher for any and all of the Association publications.

- **Vice Presidents** : The Vice Presidents of the Association shall assume the responsibilities of the President in the case of the absence of the President by reason of resigning, impeachment, travel or other long-term reasons for the inability of the President to assume the duties of his/her office. In any of the aforementioned cases, these responsibilities shall remain with the Vice President's only until a new President is elected to fill the vacancy. The Vice Presidents shall also assume the duties of the President when the President is temporarily incapacitated by reasons such as illness, injury or pressing personal matters. These responsibilities shall cease when the President is once again able to assume his/her position. The Vice Presidents shall have the responsibility of assisting the President at all times in the carrying out of the business of the Association, and shall act as the custodian of all the property of the Association.

- **Secretary** : It shall be the responsibility of the Secretary of the Association to keep all the records of the Association business and to handle all correspondence of the Association.

- **Treasurer** : The Treasurer of the Association is responsible for collecting all dues, paying all bills legally accrued by the Association, and maintaining an account of the Association's financial position at all times. - **Other Officers** : The duties of additional officers that may be appointed or elected shall be determined by the Association as needed.

- **Executive Board** : It shall be the responsibility of the Executive Board of the Association to set the agenda for all regular business meetings, and to discuss matters of policy and activities before bringing such matters to the membership.

### **Section 3 Impeachment**

Any officer may be impeached for failure to conduct him/herself in a manner exemplary of an officer of the Association. Impeachment requires a vote of two thirds of the voting members of the Association, and such a vote may only be taken after the officer in question has had an opportunity to defend him/herself before the voting body.

### **Section 4 Election of Officers**

Officers shall be elected at the last meeting held each year. The term of office shall be one year. Officers may be reelected.

### **Article VII Meetings**

Meetings shall be held monthly unless decided otherwise by the Executive Board.

**Article VIII Expulsion**

Any member of the Association may be expelled from the organization for gross acts of misconduct which reflect on either the Association or cycling in general. Expulsion requires a vote of a minimum of two-thirds of the voting membership.

**Article IX Procedures**

All business meetings of the Association will be conducted in accordance with Robert's Rules of Order

**Article X Quorum**

A quorum for transacting business at Association meetings shall consist of those members represented at the opening of the meeting.

**Article XI Amendments**

Amendments to this constitution may be made by a vote of at least two-thirds of the membership [resent to vote on said amendment. Proposed amendments and the place and time of the meeting to vote on said amendment must be made known to the member clubs at least two weeks in advance by the Secretary of the Association. Any member may propose an amendment by receiving a majority vote of the membership present at a regular business meeting. No amendment, upon its defeat may be reintroduced again for a full twelve months.



