



Board of Directors Meeting Minutes - 10/17/2022

Meeting attendees via Zoom:

Board Members Present: (incoming) Andrea Chernak, Haley Nielson, Robert Leibold, Melissa Avery, Matt Martinez, Jason Grefrath, Helena Gilbert-Snyder, Gabby Zacks, May Liu, (outgoing) Mike Hardaway, Keith Defiebre, Rikke Jeppesen

Board Members Absent Absent: (Outgoing) Eric Camacho

Guests: Shawn Mehaffey, Mark Tucker, Ryan Fu

Official Start: 7:05pm

Public Session

No Public Session discussion

ACTION: Jason send note for next meeting, please email Ryan Fu and Shawn Mehaffey the new zoom link.

Board Updates

Ratification of new board

All board members introduced themselves:

- Name / Team (if applicable)
- Brief history of your experience in bicycle racing
- Your favorite race & why
- Briefly, what would you like to accomplish as a board member?

New board members were ratified. President, Vice President, Treasurer, and Secretary were voted on and approved below:

New Board Members: 8 approve, 1 absent

New Board Positions: Nominated and unanimously approved below:



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New board of 2022-2023:

President - Haley Nielsen

Vice president - Andrea Cherniak-Tyson

Treasurer - May Liu

Secretary - Jason Grefrath

Members-at-Large - Gabby Zacks, Helena Gilbert-Snyder, Melissa Avery, Matt Martinez, Robert Leibold

President Update

Welcome Haley! No new business was discussed.

Treasurer Update

Q3 2022 financials were emailed to BOD. They were not reviewed during the meeting.

NCNCA bookkeeper, Hoori Samsami has notified that her fee will increase from \$350 to \$400 as of 1/1/2023

ACTION: May to communicate with Ken Kimari (NCNCA official) and Armin Rahm (SCNCA) to figure out how/when to pay for the second (November?) ad in the PORAC magazine. We got an invoice from PORAC for the first payment, but haven't received one for the second payment

Committee Updates

Reviewed proposed committee structure (list is [here.](#)). Any approved committee structure will be incorporated into the BoD handbook with final descriptions approved by next meeting.

Any member of the NCNCA community can be a member of a committee and Board Members can serve on multiple committees. Officials committee is an exception as it's specific to USAC officials.

Action: All Board Members review and volunteer (add your name) to committees you wish to serve. The committee list and any additions to the document will be discussed during the November meeting.



Promoters / Scheduling Committee

- 2023 scheduling is underway with updated promoters and event dates.
- Promoters email distribution is also being updated (thank you, Matt!).
- Promoters meetings are tentatively planned during the weeks of 10/31 and 12/5.
- The 2023 road calendar is expected to be finalized after the 12/5 meeting.
 - The latest planning calendar includes road, gravel, ride, & NICA events can be found [here](#) .
 - Note: Only NCNCA road events will be included on the NCNCA road calendar

Matt, May, Gabby, & Helena are all interested in this committee and will be added to the Promoters distribution if they aren't there already. Meetings and agenda for the upcoming 2 meetings are below:

ACTION: Jason add May, Gabby, & Helena to the Committees distribution

ACTION: Jason to send finalized committee meeting dates and details below to the BoD.

October 31st week: Review 2022 race trends, feedback from the NCNCA sentiment survey, introduce the race calendar and new format, discuss scheduling conflicts

December 5th week: Discuss and finalize race calendar, address or resolve any remaining conflicts, provide any updates on NCNCA support

Gabby requested looking at limiting the NCNCA calendar to fewer high quality events. Proposed decision matrix to objectively define "high quality." Goal would be to have a more condensed calendar of successful, well-attended events, and avoid last-minute cancellations due to low registration. Group suggested incorporating the matrix into a championship series.

ACTION: Jason to discuss with Gabby, then discuss concepts in next Promoters meeting

Officials Committee

Ryan Fu gave the update. Officials role is obligated by the NCNCA LA agreement with USAC and Ryan has been assigned. Matt M. may be the new liaison as he's a Board Member. 2023 goals and plans were discussed. Number of returning officials is declining and officials recruitment has been difficult. Assigning Chief Referees is becoming more difficult, putting races in jeopardy,



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at a minimum the quality of results, officiating, and policing conduct. Tim Burgess is relocating. Carlos Soto & Carleen Fives are each also able to work fewer events. 20 people expressed interest in officiating in 2022, which was a larger than expected turnout. There are currently ~5 officials active and interested in officiating. Officials recruitment will remain a challenge and focus. It will be important to not have conflicting events on the same weekend. Please refer any possible officials candidates to Ryan. These people do not need racing experience.

Competition Committee

If we want the Pactimo Championship store to reopen, then contact the new rep, Kim Youngren, kyoungren@pactimo.com. She is new in the position and doesn't know the past history so she closed our store on 10/3/2022. Riders might still buy 2022 district gear? (jackets, shorts, arm warmers etc)

There was not time to review 2022 NCNCA Road Race Trends.

ACTION: Jason to send the race trends email to the new board members who did not receive the update. This will be discussed at the next meeting.

Gabby proposed a discussion item for the next Competition Committee meeting. Require specific categories and race time rules for NCNCA races. Goal is to have consistency from race to race, address equity concerns for juniors and women (underrepresented groups), and address safety concerns for mens 4s and 5s.

ACTION: Melissa follow up with Keith regarding a district cyclocross race for the end of September.

Membership Committee

There was not time to review the Rider Sentiment Survey.

ACTION: Jason to send the rider sentiment email to the new board members who did not receive the update. This will be discussed at the next meeting.

BikeReg worked well for club memberships in 2023, raising more money than the previous format. The board will open up the NCNCA BikeReg license soon.



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ACTION: Jason to create an BOD crowd-sourced address list for BOD and for BAR/BAT winners

Safety Committee

No Updates

Women's Committee

May will be the new Women's Series coordinator.

ACTION: Gabby and May coordinate passdowns for the Women's Series role.

2022 Women's series winner jerseys are in San Jose (Rikke). Jerseys will be distributed/mailed over the next few weeks.

Pactimo still has Erik's old mailing address in their system. The new liaison may want to check in with Pactimo and make sure they delete Erik's old Morgan Hill address and only add a current address.

Juniors Committee

Junior Gear Restrictions Lifted for 2023. Junior Leadership Stipend & New Junior Team Stipend Proposal. Schedule out 2023 Junior Community Rides in different parts of our District. Complete redesign of the Juniors page on the NCNCA Website.

Policies and Procedures Committee

- USAC 2023 Rule Changes - How to announce/communicate to NCNCA?
- Last USAC Meeting - [October 2022](#)

ACTION: Unassigned. Provide New board members will need access to the NCNCA drive

Development Marketing/Comms Committee

NCNCA Club Membership Google Groups or some emailing groups.

TABLED: Discuss future of the NCNCA website to the next meeting. Alec would like to consider passing the website management on to someone new.



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ACTION: Andrea/Haley will send out the agenda in advance to club members

DEI Committee

- We have programs like Rider Support, but no volunteers outside of this group to run the program at races. How do we get more volunteers?
- Gabby - proposal: Earn free race credits by volunteering 4 hours. Can volunteer at a different race by the same promoter (or any promoter if NCNCA manages) to get credits. Transferable- spouse, friend, etc. can earn credits for you. This makes racing affordable in exchange for time and helps with volunteer shortages.

Banquet Committee

Still need to finalize date and location and attendee list. Discussed venue with Clif HQ as the first choice. Salesforce (May), Specialized (Helena), or Hellyer (Matt) were also discussed.

- **ACTION:** Jason create google sheet with contact information for BAR/BAT winners with board members filling out information for winners.

Old Business

(none)

New Business

TABLED: Matt- I would like to discuss that the NCNCA board require/request a new standard for RD's to separate elite Cat 4 races from Novice/Cat 5 races. Thus no longer allowing a Cat 4/Cat 5-novice field to be combined at NCNCA races.

Adjourned: 9:03p.m.

Next Meeting: 7pm Monday Nov 21 on Zoom.



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| Meeting Notes Approval (Please date below for approval) | Date |
|---|------------|
| Jason Grefrath | 10/17/2023 |
| Melissa Avery | |
| Matt Martinez | 10/18/22 |
| May Liu | 10/18/22 |
| Haley Nielsen | |
| Robert Leibold | 10/18/22 |
| Gabby Zacks | 10/18/2022 |
| Helena Gilbert-Snyder | 10/18/23 |
| Andréa Cherniak-Tyson | 10.18.22 |