



Board of Directors Meeting Agenda/Minutes

9/18/2023

Meeting attendees via Zoom:

Board Members Present: May Liu, Helena Gilbert-Snyder, Melissa Avery, Jason Grefrath, Gabby Zacks, Andrea Cherniak, Haley Nielsen, Matt Martinez, Robert Leibold

Board Members Absent:

Guests: Jason Low Tang, Ryan Fu, Diana Hellman, Just Josh

Official Start: 7:07PM

Public Session

Voted to open each section open for public comment following discussion, 3 minutes or less for comment per commenter.

ACTION (Haley / Jason): Restructure agenda to allow for discussion.

Board Updates

President Update

Fall and end of the road season is a good time for us to review our work as a Board, and what did and didn't work this year. We made a lot of progress with communications, but also had many setbacks with race cancellations and rider turnout. What are our core functions? What have we learned this year that we want to make sure incoming board candidates understand about our role? How can we tighten our structure so that nothing feels overwhelming for any one person? If you could imagine your ideal board, what would it look like and how would it function?



NORTHERN CALIFORNIA NEVADA Cycling Association

Despite setbacks with scheduling, participation, and weather, the board was able to increase communications and rally the community, especially with finding race volunteers and a civil engineer to (hopefully) help with traffic plans in 2024.

The group plans to continue to expand the volunteer pipeline in 2024. Several non-cyclists volunteered and enjoyed volunteering at the Oakland GP.

Vice President Update

Andrea will not be running for 2024 board. This ends 3 years of service to the NCNCA, filled with many contributions. THANK YOU, Andrea!!

Secretary Update

2024 board elections are coming. Details / information will be sent to NCNCA member clubs at the end of the meeting. Discuss timeframe and process.

Immediately - Member clubs emailed requests for candidate nominations

Sep 25th - nomination period ends

Oct 1st - candidate statements due

Oct 10th - voting ends

Oct 12th - New Board Announced

Treasurer Update

Currently, 35 clubs registered = \$8,500 in dues (2022: 48 clubs = \$9,950)

Rider fees past due for the following events: Early Birds??, Cantua, ~~UC Davis Flatlands~~, Santa Cruz Crit, ~~UCSC Slug CR~~, ~~Beat the Clock TT #1, 2, 3 & 4~~, Watsonville Crit
Following up with Trish Black regarding some missing events and one-time stipend

https://docs.google.com/document/d/1JSNChuD1o_aiHPjSx6tMuug9B4mAiCkzPvC50aPo1R8/edit

\$1.50/rider per day at road events only. NO NCNCA surcharges for collegiate races (but still charge for non-collegiate fields), juniors in junior road events, track, cyclocross, and mountain bike.

May will not be seeking reelection for 2024. Thank you May for all of your work as Treasurer. Picking up one of the most challenging jobs of Treasurer was a huge contribution. THANK YOU!



Committee Updates

Officials Committee (Matt)

There is a need to upgrade the other two laptops as soon as possible. Budget remaining for official's equipment? \$312 budget remaining for laptops and \$315 for battery units. Planned New Officials class in January. 2024 Scheduling/Assignment meeting, possibly January 20th. Discussion about partnering NCNCA with HAM radio group to have better communication at road race events.

Training Classes:

1/13/23 In-Person 9-4PM Fremont, CA

1/11,18,25/23 Virtual 5-7pm Zoom

Early Bird live training for new officials

<https://tinyurl.com/2024-new-bicycle-officials>

<https://docs.google.com/document/d/1mLcrpgCQH0gYO97PvMP06hi6zaMxQgQKsuaOJZpRNSo/edit>

Competition / Championships Committee

BAR/BAT:

BAR/BAT is updated through the Giro. Oakland and Shea center (when it happens) still to go. There was a calculation error, quadrupling points for premier series events and BAR/BAT. There was some shuffling in team placings, but the overall winners across all/most series remained unchanged.

Traffic Plan Discussion:

Robert took the traffic control engineer class and found many parts illuminating. The traffic control plan requirement is a "should" requirement not a "must" requirement. NCNCA will raise the traffic control plan issue to USAC at the next LA meeting.

ACTION (Melissa?): Bring up the traffic control plan issue as an impediment at the next LA Meeting.



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Scheduling / Promoters Committee

Draft 2024 calendar is [here](#). Most major road promoters have confirmed their dates. Notable additions from the 2023 calendar include Chico SR, Pebble Beach GP and Sand City weekend, and 4th of July Crit.

Board voted to include non-USAC events included on the NCNCA calendar. Haley & Melissa will work out the finer details of what is and isn't included.

ACTION LAST MEETING (Melissa & Jason) - coordinate and put together a schedule of USAC sanctioned "rides" to potentially include on the NCNCA road calendar.

ACTION LAST MEETING: (Jason) - create a resources page with non-USAC sanctioned events off the main calendar NCNCA area.

Fundraising / Membership Committee

- Pactimo offered a kit sponsorship deal 35% of sale would go to NCNCA; cash kickback for any teams that go with Pactimo.
- Sale of championship jerseys and any other ncncnca designed kit (supporter kit)

Rider Support / Safety / Mentoring Committee

May & Helen approached by woman at Oakland GP about incident at Henleyville

-Let's add the incident form to the website so it's easily accessible

-Remind our community that it's difficult to follow-up on things after the race, and to please notify an official of anything like this.

ACTION (Jason?) Get Incident Report form back onto Rider Support section of website

Early Birds- Dan Turner and Ka Lun Chan will be leadership. They will come next BOD meeting with intro and thoughts. Have been put in touch with Robert and Larry

Rider support and safety incident reporting and follow-up protocols.



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Women / Equity, Diversity, & Inclusion Committee

Share Womens long course/short course results and feedback:

☐ Long course/Short course survey results

District Events / Community Outreach

(Update from last meeting)

Banquet is planned for October 15th and is on the NCNCA calendar. Start to promote this and collect a guest list.

9/19:

/23Haley will coordinate with Erik Salander and Hellyer to organize the event.

- There will be a morning ride with several group leaders.
- Will decide on entry fees with food and how to make the event cost-effective.
- Terun is very likely to donate food. BoD will look into additional food donations.

ACTION (All): Look into trophies for BAR/BAT winners

ACTION (Haley & May): Look into additional food vendors/donations for the banquet

ACTION (Melissa & Matt): Look into a “kiddie kilo” ride for kids on the track.

Participants will need to sign a waiver.

Marketing / Communications Committee

Meeting Notes Approval (Please date below for approval)	Date
Jason Grefrath	9/19/23
Melissa Avery	
Matt Martinez	
May Liu	9/19/23
Haley Nielsen	
Robert Leibold	9/19/23
Gabby Zacks	9/18/23
Helena Gilbert-Snyder	9/19/23



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Andréa Cherniak-Tyson	9.19.23
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