



## **NCNCA Board of Directors Meeting Agenda/Minutes - 1/15/2024**

### **Zoom Link:**

Topic: NCNCA Board of Directors Monthly Meeting

Time: 07:00 PM Pacific Time (US and Canada) Every month on the Third Mon

Join Zoom Meeting

<https://us06web.zoom.us/j/85063114241?pwd=JKeDXrpURQy7iGBvWzNk051bEIFbIP.1>

Meeting ID: 850 6311 4241

Passcode: 815130

### **Meeting attendees via Zoom:**

#### **Board Members Present:**

Jason Grefrath, Gabby Zacks, Lloyd Davies, Melissa Avery, Robert Leibold, Eran Gilat, John Marengo, Barry Padilla

#### **Board Members Absent:**

Haley Nielsen

#### **Guests:**

Matt Martinez, Shawn M (officials committee rep)

#### **Official Start:**

7:07



## PUBLIC SESSION

Zoom info difficult to find for the public - an area for improvement in incorporating it to the NCNCA calendar.

## BOARD UPDATES

### President Update

Membership looks good right now - 22 memberships online, with one mailed check. 11 platinum members, woohoo!

Lloyd will go into treasury stuff, but we were able to move the two of us as Key Executors on the account and finally received a debit card. If possible, I vote to approve the proposed budget, and I also feel confident that with two of us on the account, we don't need a bookkeeper. Lloyd will outline the process we believe will be sufficient checks on potential fraud.

Thank you Jason for leading tonight - please bear with me for a couple weeks, I'm working out some medical stuff.

### Vice President Update

No updates

### Secretary Update

Migrate to an NCNCA BOD slack.

- Would eliminate the need for texting or email communication – everything would be in one place
- We'd need a premium subscription so we wouldn't lose our messages after 90 days, but this is [free for non-profits if you apply](#)

→ decide to migrate to slack or stick with texting and email

→ we decided to stick with texting and email

Barry hasn't been getting emails sent to BOD@ncnca



## **ACTION:**

Jason to check with Alec (webmaster) the status of the BOD emails

## **Treasurer Update**

- 1) 2024 budget final discussion and approval
  - a) Officials budget is \$6k this year, whereas \$1600 was spent last year - a lot of costs associated with developing officials in the training pipeline
  - b) Webmaster is volunteer position for 2024
  - c) Bookkeeper has been told that we don't need their services anymore
  - d) Several unpaid expenses from last year due to bank issues with previous treasurer will end up getting paid in early 2024
- 2) SI 100 was filed with sec of state updating officers
- 3) Having issues with zelle payments, working through them
- 4) D&O insurance (12/28/23-24) was renewed at \$794.00, same insurer and coverage as prior year and same coverage initiation date
- 5) Standing items:
  - a) Financial update
  - b) Spending in last month
  - c) Income in last month
  - d) Budget vs Actual - n/a this month
- 6) General question: What incentives do USAC clubs in our district, that do not want to use our equipment, have to become an NCNCA member and get involved?
  - a) For example: Mikes Bikes has not typically paid for an NCNCA membership
  - b) Our main incentive is for the clubs to give back to NCNCA and support its financial future
  - c) Besides equipment access for the top tier, clubs don't get much more for a higher level of support, we just ask that those that can give more to please do so
  - d) Membership registration on Bike Reg includes signing an event waiver including the Local Association policy. Hasn't been changed since 2020. Diana pointed out that it includes outdated per rider fees. We should consider getting rid of this on the waiver.



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## **ACTION:**

Jason and Lloyd to look into updating what the Bike Reg ncncwa waiver says and the LA policy on the website

Bookkeeping/avoiding fraud:

- John Marengo is volunteering to go through bank statements to make sure spending looks reasonable per the budget/look out for fraud

## **ACTION:**

Lloyd to write procedure for reviewing bank reconciliations

## **ACTION:**

John will begin reviewing bank reconciliations monthly to check for adherence to budget and look out for signs of fraud

## **ACTION:**

Lloyd to ask Larry about the possibility of pro-bono oversight review

Budget approval passed - Robert abstained, Gabby voted no (due to wanting a 3rd party bookkeeper)

## **COMMITTEE UPDATES**

### **Officials Committee**

All-Officials meeting is Saturday 1/20 - in person and on zoom. To review procedures, new rules, then have a happy hour.

18 new people going through training process to become officials. 12 in-person, 6 via zoom. 2 people interested in being moto refs.

Eve working with officials at early birds for training.

4-6 officials out of last 3 classes, working on building the pipeline back up.



## Competition Committee

Early bird attendance has been better than last year, partially because last year had a lot of rain. Larry has updated the format into 3 mini-races, which was well received and kept groups together more. Trek support at races has been super helpful - and Trek stores are willing to post flyers for other races.

### Schedule updates:

- Chico SR (3/9 - 3/10) has been reduced to the downtown criterium only on 3/10.
- Pebble Beach GP (4/13) has been canceled - couldn't get permit. Sand City Criterium on 4/14 is still happening.

**Championship updates:** Promoters have responded as below to host 2024 championship events. This list is proposed for now.

### Road Race

Elite 12 and U23 - Men's and Women's

- Pescadero
- Berkeley

Masters 35-39, 40-44, etc - Men's and Women's

- Pescadero
- Regalado (fallback option)

Juniors

- San Ardo

### Criterium

Elite 12 and U23 - Men's and Women's

- Berkeley
- Dash for Cash

Masters 35-39, 40-44, etc - Men's and Women's

- None

Juniors

- None

- Robert is willing to put Shea on for masters OR juniors, but not both



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- Berkeley may be too technical of a course for juniors champs, could ask them about masters

## Time Trial

### Elite 12 and U23 - Men's and Women's

- Team Fremont - Calaveras (may be too short for riders to enjoy, though there is not a standard)
- Athlone

### Masters 35-39, 40-44, etc - Men's and Women's

- Team Fremont - Calaveras (may be too short for riders to enjoy, though there is not a standard)
- Athlone

### Juniors

- Team Fremont - Calaveras

- Championship host must be an NCNCA member (Berkeley currently is not)
- Premature to vote on the championship races yet
- U-23 race should be coincident with the P1/2 championship race - needs to be clear to the promoter ahead of time (Berkeley was unaware last year)

## **ACTION:**

Jason to follow up with Berkeley Cycling Club about the requirement to be a club member to host a championship and use equipment, and to consider hosting masters crit championships

Vote to approve [2024 BAR/BAT competition rules](#) and [2024 Standardized Categories](#)

- If approved, send to promoters, newsletter, social media
- Passes unanimously

## **ACTION:**

Gabby to post docs to the website and promoters list - note that they are pretty much unchanged

## **ACTION:**

Melissa to include in next newsletter and on social media

Premier Series update:



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- John and Barry are taking on the series for 2024 with document updates from Gabby
- Major change: the asks of the series are aspirational, rather than mandatory, with retrospective review of if races are following the spirit of the series rules
- Only received 2 response emails from promoters
- Next step - they'll start informing promoters that it's happening

## Inclusion Committee

- Women's Series update:
  - Suzzette Abbasciano and Robin Kutner are working on a schedule of road, cx, and track events for the series
  - NCNCA needs updated documents/info from them to put on the website and so we can start advertising on social media
- Long course/short course format for women's road races:
  - Berkeley Hills and Pescadero will do it again, unsure if any others are interested
  - Velo Promo planning on a modified version of short course/long course for Snelling, San Ardo, Cantua Creek (mid-length this year)

## **ACTION:**

Gabby to work with Melissa on communicating long course/short course format to racers so it's better understood going into those races

## Juniors Committee

- Melissa working with Todd Edmister (bbc) and David Tom (fast freddy foundation) to create bike pool for juniors.
- Working on juniors page (resources) on website to put all info in a central location
- Bringing triathlon kids to Early Birds



## Outreach Committee

# CLOSED SESSION

## Meeting Notes Approval

<i>Please date below for approval</i>	Date
Haley Nielsen	
Jason Grefrath	1/16/24
Gabby Zacks	1/22/24
Lloyd Davies	1/16/2024
Melissa Avery	
Robert Leibold	1
Eran Gilat	1/16/2024
John Marengo	1/16/2024
Barry Padilla	1/16/2024